

Customer Inspection and Improvement Panel

Confidentiality agreement

Scrutiny meetings may include some confidential information about tenants, staff and the company's business.

The scrutiny panel must treat the following as confidential:

- Information concerning people – tenants, residents, staff, applicants etc
- Matters of the company's business which are defined as confidential for example personal information.

EDH staff will make sure the CIIP is aware when something is confidential. CIIP members must fully respect the requirement not to disclose this information verbally, electronically or in writing. The only exceptions to this are where the individual concerned has given permission that the information can be disclosed to a third party.

I agree to the following procedure

Name

Signed

Date