



## POSITIVE PARTINGTON PARTNERSHIP CONSTITUTION

Incorporating Friends of Cross Lane Park

### 1. Name

The name of the association shall be Partington Tenants and Residents Association, hereafter called Positive Partington Partnership

The Positive Partington Partnership is a non-party political organisation.

### 2. Aims

The aims of the Partnership shall be:-

To work for and represent all who live in Partington and Carrington.

To create and maintain equal opportunities and good relations amongst all members of the community.

To work on behalf of the tenants and residents for the improvement of local amenities and environment.

To promote the exercise of tenants rights and the maintenance and improvement of their housing conditions.

To raise the profile of Partington and Carrington and its people in a positive manner.

### 3. Membership

Membership shall be open to all tenants and residents and their households living in Partington and Carrington. To register, residents need to complete a membership form. Every member shall have one vote. The Partnership will not discriminate on the grounds of gender, race, colour, sexual preference, disability, religious belief, material status or age.

Each eligible person shall on request be supplied with an application form by the Secretary and such form to be returned for approval by the Committee.

Any person who wishes to join the Partnership may do so without charge, dependant on the Partnership's membership policy.

### 4. Committee

The Partnership shall be managed by a committee that shall be elected at the Annual General Meeting. The committee shall consist of a Chairperson, Vice-Chairperson, Secretary, and Treasurer and up to 7 other members. All committee members must be aged eighteen plus. Committee members cannot be associated with official local bodies e.g. councils. The committee shall meet as required but not less than 4 times per year. The committee can co-opt members as required, subject to approval at a General meeting of the Partnership.

The election or removal of committee members may only be carried out after approval of such action at a General meeting of the partnership. The committee may temporarily fill any vacancy arising among the officers of the partnership until the next General meeting of partnership. If a committee member does not attend 3 consecutive meetings without providing apologies, they will be asked to leave the committee.

### 5. General Meetings

General meetings of the partnership, open to all members to speak and vote, will be held not less than 9 times a year. The decisions of General meetings are to be carried out by the committee. All members will be given not less than 7 days notice of the meeting.

### 6. Annual General Meeting

The committee shall call an Annual General Meeting. Care will be taken that no more than 13 calendar months may elapse between consecutive AGM's. At this meeting:-

- a) The committee shall present an annual report of the Partnership's work and will also present a statement of accounts to all members of the Partnership.
- b) The Chairperson and committee for the next year will be elected.

Nominations will be taken in advance and must be received in writing by the secretary 14 days before the Annual General Meeting. Only registered members of the Partnership can nominate persons.

- c) To be eligible to be nominated to the Committee, individuals have to have been a registered member of the Partnership for at least a year prior to the AGM.
- d) At the Annual General Meeting there will be a voting process. A written ballot will be held should nominations for committee exceed vacancies.
- e) Any proposals which have been given in writing to the Secretary at least 7 days in advance of the meeting will be discussed.

7. Special General Meetings

The Secretary will call a special general meeting at the request of a majority of the committee or 15 members of the Partnership. At least 21 days notice will be given to all members of a special general meeting.

8. Quorum

The quorum for committee meetings will be 4 members and no committee decision will be taken unless the number is met. The quorum for general meetings will be 10 and no general meeting decision will be taken without this number.

9. Finance

All monies raised by or on behalf of the Partnership shall be used to further the aims of the Partnership and for no other purpose. The Treasurer will open a bank account in the name of the Partnership and will keep proper records of all the finances of the Partnership. Four cheque signatories will be nominated by the committee (one will be the Treasurer), any two must sign the cheques. The Treasurer will be responsible for ensuring that all account books are kept up to date and are available for inspection by the Partnership's committee.

10. Conduct of Business

Any offensive behavior, including racist/sexist or inflammatory remarks will not be permitted. Such behavior shall be deemed to be incompatible with the Partnership.

11. Changes to the Constitution

The constitution can be altered at an Annual General Meeting. Any proposed changes to the constitution must be handed to the Secretary 7 days before the Annual General Meeting. Changes to the constitution must be agreed by two thirds of the members present at the meeting.

12. Standing Orders

Any member may make a proposal. In order for it to be voted on by other members it must be seconded. Any members present at the meeting may vote.

13. Dissolution

If the committee by a simple majority decides at any time to dissolve the Partnership, the Secretary shall give all members of the Partnership at least 28 days notice of a special general meeting. If the dissolution is agreed at the special general meeting, the committee shall have the power to dispose of any assets held by or in the name of the Partnership.

This constitution was adopted at the Annual General Meeting on the 11th September 2001 and subsequently amended at the Annual General Meeting of 12<sup>th</sup> September 2006 and also the 1<sup>st</sup> September 2009.

Signed PC [Signature] ..... Date 7/10/15 .....

Revisited PC [Signature] ..... Date 7/10/15 .....